COMPREHENSIVE ANNUAL FINANCIAL REPORT

TOWNSHIP OF NEWARK

GRATIOT COUNTY, MICHIGAN

MARCH 31, 2008

Michigan Department of Treasury 496 (Rev.06/08)

Auditing Procedures Report

Instructions and MuniCodes

=Required Fields

Reset Form

Issued under Public Act 2 of 1968, as amended. (V1.07)

Unit Name NEWARK	, ,	ounty GRATIOT	Type TOWNSHIP	MuniCode	29-1-080
Opinion Date-Use Calendar Jul 24, 2008	Audit Submitte Calendar	ed-Use Aug 18, 2008	Fiscal Year End Month 03	Fiscal Year	2008

If a local unit of government (authorities & commissions included) is operating within the boundaries of the audited entity and is NOT included in this or any other audit report, nor do they obtain a stand-alone audit, enclose the name(s), address(es), and a description(s) of the authority and/or commission.

Place a check next to each "Yes" or non-applicable question below. Questions left unmarked should be those you wish to answer "No."

×	? 1.	Are all required component units/funds/agencies of the local unit included in the financial statements and/or disclosed in the reporting entity notes to the financial statements?
×	? 2.	Does the local unit have a positive fund balance in all of its unreserved fund balances/unrestricted net assets?
×	? 3.	Were the local unit's actual expenditures within the amounts authorized in the budget?
×	? 4.	Is this unit in compliance with the Uniform Chart of Accounts issued by the Department of Treasury?
×	? 5.	Did the local unit adopt a budget for all required funds?
×	? 6.	Was a public hearing on the budget held in accordance with State statute?
×	? 7.	Is the local unit in compliance with the Revised Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, and other guidance as issued by the Local Audit and Finance Division?
×	? 8.	Has the local unit distributed tax revenues, that were collected for another taxing unit, timely as required by the general property tax act?
×	? 9.	Do all deposits/investments comply with statutory requirements including the adoption of an investment policy?
×	10	. Is the local unit free of illegal or unauthorized expenditures that came to your attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin.)
×	11. ?	Is the unit free of any indications of fraud or illegal acts that came to your attention during the course of audit that have not been previously communicated to the Local Audit and Finance Division? (If there is such activity, please submit a separate report under separate cover.)
x	?12.	Is the local unit free of repeated reported deficiencies from previous years?
×	? 13.	Is the audit opinion unqualified? 14. If not, what type of opinion is it? NA
×	15.	Has the local unit complied with GASB 34 and other generally accepted accounting principles (GAAP)?
×	? 16.	Has the board or council approved all disbursements prior to payment as required by charter or statute?
×	?17.	To your knowledge, were the bank reconciliations that were reviewed performed timely?
	?18.	Are there reported deficiencies? 19. If so, was it attached to the audit report?

General Fund Revenue: ? \$ 129,334.00	General Fund Balance: ? \$ 83,555.00
General Fund Expenditure: \$ 131,643.00	Governmental Activities
Major Fund Deficit Amount: \$ 0.00	Long-Term Debt (see instructions):

We affirm that we are certified public accountants (CPA) licensed to practice in Michigan. We further affirm the above responses have been disclosed in the financial statements, including the notes, or in the Management Letter (reported deviations).

CPA (First Name)	JAMES	Last IRELAND Name	Ten Digit Lice	nse Number 1101	006924	
CPA Street Address	6810 S CEDAR ST, #3D	City LANSING	State MI	Zip 48911 Code	Telephone	+1 (517) 699-5320
CPA Firm Name	JAMES M IRELAND PC	Unit's Street Address 2452 W JOHNSO	DN	Unit's ITHACA		Unit's 48847 Zip

TOWNSHIP BOARD

Glen Cheney - Supervisor
Loren Roslund - Clerk
Leland Skinner - Treasurer
Gale Whitford - Trustee
Ronald Davis - Trustee

GRATIOT COUNTY, MICHIGAN

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JAMES M. IRELAND, CPA, PC 6810 S. CEDAR ST., SUITE 3D LANSING, MICHIGAN 48911-6961 PHONE: 517-699-5320

Independent Auditor's Report

Members of the Township Board Township of Newark Gratiot County, Michigan

Boardmembers:

We have audited the accompanying general purpose financial statements of the Township of Newark as of and for the year ended March 31, 2008, as listed in the table of contents. These general purpose financial statements are the responsibility of the township's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion

Certified Public Accountant

July 24, 2008

STATEMENT OF NET ASSETS

March 31, 2008

			rernmental ctivities
Assets			
Cash		\$	67,645
Receivables			15,910
Capital assets:			
Land	\$ 11,000		
Other caital assets, net of depreciation	 		
Total Capital Assets			11,000
Total Assets			94,555
Liabilities			
Accounts payable			_
• •			
Net Assets		\$	94,555
Net Assets			
Invested in capital assets, net of any related debt		\$	11,000
Unrestricted			83,555
Total Not A costs		•	04.555
Total Net Assets			94,555

STATEMENT OF ACTIVITIES

For the Year Ended March 31, 2008

Reve Cha Net	(Expense) venue and anges in et Assets
	ernmental ctivities
•	(# 4 0 # 0)
\$	(54,878)
	(30,883)
	(33,859)
	(8,340)
\$ ((127,960)
\$	41,030
	83,250
	941
	430
	125,651
	(2,309)
	96,864
\$	94,555
;	\$

BALANCE SHEET - GOVERNMENTAL FUNDS

For the Year Ended March 31, 2008

	General Fund	
Assets	Φ.	(7.45
Cash	\$	67,645
Receivables		15,910
Total Assets	\$	83,555
<u>Liabilities</u>		
Accounts payable	\$	-
Fund Balance:		
Unreserved		83,555
Total Liabilities and Fund Balance		83,555

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS

For the Year Ended March 31, 2008

		General Fund
Revenues:		
Taxes	\$	41,030
State grants		83,250
Charges for services		3,683
Miscellaneous		1,371
Total Revenues		129,334
Expenditures:		
General government		56,761
Public safety		32,683
Public works		33,859
Other functions		8,340
Capital outlay		-
Total Expenditures		131,643
Excess (Deficiency) of Revenues over Expenditures		(2,309)
Fund Balance, April 1		70,504
Adjustments to Beginning Balance		15,360
Fund Balance March 31		83,555
Net change in fund balances - total governmental funds, above	\$	(2,309)
Amounts reported for governmental activities in the statement of activities (Page 3) may be different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation (\$-0-) exceeded capital outlays \$-0- in the current period.	_	_
Change in nets assets of governmental activities, Page 3. See accompanying notes to financial statements.		(2,309)

STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUNDS

March 31, 2008

		Agency Funds
Assets Cash	<u>\$</u>	365
<u>Liabilities</u> Due to general fund	<u> </u>	365

NOTES TO FINANCIAL STATEMENTS

March 31, 2008

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

In accordance with generally accepted accounting principles and Governmental Accounting Standards Board (GASB) Statement No. 14 "The Financial Reporting Entity", these financial statements present the Township of Newark and its component units. The criteria established by the GASB for determining the reporting entity includes oversight responsibility, fiscal dependency, and whether the financial statements would be misleading if data were not included.

Basis of Presentation

The accounts of the government are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded directly in those funds.

The financial activities of the Township of Newark are recorded in separate funds and account groups, categorized as follows:

GOVERNMENTAL FUNDS

General Fund

This fund is used to account for all financial resources except those provided for in another fund. Revenues are primarily derived from property taxes, State and Federal aid, and charges for services to provide for the administration and operation of: (1) general governmental departments, boards and commissions; (2) law enforcement; and (3) health, welfare and medical assistance. The fund includes the general operating expenditures of the local unit.

FIDUCIARY FUNDS

Trust and Agency Funds

These funds account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. These include: (a) Expendable Trust Funds; (b) Nonexpendable Trust Funds (c) Pension Trust Fund; and (d) Agency Funds.

NOTES TO FINANCIAL STATEMENTS

March 31, 2008

CASH, CASH EQUIVALENTS, AND INVESTMENTS

For purposes of the statement of cash flows, demand deposits and short-term investments with a maturity date of three months or less when acquired are considered to be cash equivalents.

Investments are stated at cost.

BASIS OF ACCOUNTING

The modified accrual basis of accounting is used by all Governmental Funds, Agency Funds and Expendable Trust Funds. Revenue and other sources are recognized in the accounting period in which they become susceptible to accrual-that is when they become both measurable and available to finance expenditures of the fiscal period. Expenditures are recognized when the related liability is incurred. Modifications from the accrual basis are as follows:

a. Property tax revenue is recognized in accordance with MCGAA Statement 3:

Properties are assessed and leined as of December 31 and their related property taxes are billed on December 1 of the following year. These taxes are due on February 14 with the final collection date of February 28 before they are added to the county delinquent tax rolls.

- b. Payments for inventoriable types of supplies are recorded as expenditures at the time of purchase.
- c. Normally, expenditures are not divided between years by the recording of prepaid expenses.

Budgets and Budgetary Accounting:

The Township follows these procedures in establishing the budgetary data reflected in the financial statements.

- 1. Prior to December 1, the Supervisor submits to the Board a proposed operating budget for the fiscal year commencing the following April 1. The operating budget includes proposed expenditures and the means of financing them. The budgets are adopted to the activity level.
- 2. Public hearings are conducted at the Township hall to obtain taxpayer comments.
- 3. Prior to February 1, the budget is legally enacted through passage of a resolution.
- 4. Budgets for the governmental fund types and the expendable trust funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).
- 5. Budgeted amounts are as originally adopted, or as amended by the Township Board.

NOTES TO FINANCIAL STATEMENTS

March 31, 2008

BASIS OF ACCOUNTING (Continued)

Investments:

Investments are stated at cost.

Property Tax and Delinquent Taxes Receivable

Taxes are levied for the Township on December 1. The Township bills and collects its own property taxes. Property taxes not paid to the Township treasurer by the final due date in March are turned over to the County treasurer. The County purchases the delinquent taxes of the Township and normally remits the taxes to the Township the following year. The taxes paid by the county are included as revenue on the Township's books at the preceding March 31 date.

The 2007 Taxable valuation of the Township totaled \$34,553,057 on which ad valorem taxes levied consisted of 0.9463 mills for general operating purposes. These amounts are recognized in the general fund.

$\underline{\mathbf{D}}$	<u>elinc</u>	<u>juent</u>	<u>Taxes</u>	Receiva	<u>ıble</u>

2007 Tax Levy	<u>Taxes</u> \$32,689	<u>PTAF</u> \$8,341	Total \$41,030
2007 Taxes Collected	30,570	<u>7,878</u>	38,448
2007 Taxes Uncollected	2,119	463	2,582
Delinquent Taxes Receivable, April 1	1,986	410	2,396
Delinquent Taxes Collected	1,986	410	2,396
Delinquent Taxes Receivable, March 31	<u>\$ 2,119</u>	<u>\$ 463</u>	<u>\$ 2,582</u>
Summary by Year of Levy 2007	<u>\$ 2,119</u>	<u>\$ 463</u>	<u>\$ 2,582</u>

NOTES TO FINANCIAL STATEMENTS

March 31, 2008

BALANCE SHEET--CASH AND INVESTMENTS

Deposits are carried at cost. Deposits are in one financial institution in the name of Newark Township Treasurer. Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of Federally insured banks, credit unions, and savings and loan associations. Investments can also be made in bonds, securities and other obligations of the United States, or an agency or instrumentality of the United States, which are guaranteed as to principal and interest by the United States, including securities issued by the Government National Mortgage Association; United States government or Federal agency obligation repurchase agreements; bankers' acceptance of United States banks; commercial paper rated within the three highest classifications by not less than two standard rating services which mature not more than 270 days after the date of purchase and which involve no more than 50 percent of any one fund. Michigan law prohibits security in the form of collateral, surety bonds, or other forms for the deposit of public money. Attorney General's Opinion No. 6168 states that public funds may not be deposited in financial institutions located in states other than Michigan. The Township's deposits are in accordance with statutory authority.

The Governmental Accounting Standards Board (GASB) Statement No. 3 risk disclosure for deposits at year end are as follows:

Deposits

Insured (FDIC)	\$68,009
Uninsured	
Total Deposits	<u>\$68,009</u>

At year end, the balance sheet carrying amount of deposits was \$68,009.

MANAGEMENT'S DISCUSSION AND ANALYSIS

March 31, 2008

New Financial Reporting

Starting with fiscal year 2005-2006 the Township of Newark, Michigan (the "Township") has revised and improved its financial reporting document. These changes are a result of standards set by the Governmental Accounting Standards Board (GASB). The intent of these new standards is to provide citizens, taxpayers, customers, and investors with a better understanding of how the Township's money and other assets are managed.

The new standards set by GASB are intended to give the reader of this annual financial report a better understanding of the financial status of the Township. The new standards introduce accounting rules and systems that are common in the private sector. This report presents a much broader picture of the Township's financial status. Through this comprehensive reporting of assets and liabilities, the reader should have a greater understanding of the Township's financial health.

The discussion and analysis of the Township's financial performance provides an overview of the Township's financial activities for the fiscal year ended March 31, 2008. Please read it in conjunction with the Township's financial statements.

Financial Highlights

As discussed in further detail in this discussion and analysis, the following represents the most significant financial highlights for the year ended March 31, 2008:

Total fund balances related to the Township's governmental funds decreased by \$2,309.

Using this Annual Report

This annual report consists of a series of financial statements. The statement of new assets and the statement of activities provide information about the activities of the Township of Newark as a whole and present a longer-term view of the Township's finances. This longer-term view uses the accrual basis of accounting so that it can measure the cost of providing government services.

The fund financial statements present a short-term view; they tell us how the taxpayers' resources were spent during the year, as well as how much is available for future spending Fund financial statements also report the operations of the Township of Newark in more detail than the government-wide financial statements by providing information about the Township's most significant funds. The fiduciary fund statements provide financial information about activities for which the Township of Newark acts solely as a trustee or agent for the benefit of those outside the government.

MANAGEMENT'S DISCUSSION AND ANALYSIS

March 31, 2008

Using this Annual Report (Continued)

Governmental Activities

The Township's governmental revenues totaled \$129,334 with the greatest revenue source being state revenue sharing. Property taxes make up approximately 31.7% percent of total governmental revenue. Over the past few years, state shared revenue has declined.

The Township incurred expenses of \$131,643 during the year.

General Fund Budgetary Highlights

Over the course of the fiscal year, the Township board made necessary budget adjustments to fund unanticipated expenditures during the year. Most departments came in under budget at year end, an overall favorable variance approximately \$15,795 under budget of general fund.

Current Economic Factors

Revenue sharing is the most significant budgetary concern at this time. The State of Michigan is experiencing significant budget problems, and as they look for solutions, revenue sharing continues to be under attack.

Contacting the Township's Management

This financial report is intended to provide our citizens, taxpayers, customers, and investors with a general overview of the Township's finances and demonstrate the Township's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the Township Board.

BALANCE SHEET

March 31, 2008

Assets	
Cash in bank - checking	\$ 197.18
Cash in bank - savings	67,447.37
Delinquent taxes receivable	2,581.56
Accounts receivable	12,964.00
Due from tax fund	364.67
Total Assets	\$ 83,554.78
Fund Balance Unreserved	<u>\$ 83,554.78</u>

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

	Budget	Actual	Variance - Favorable (Unfavorable)	
Revenues				
Taxes:				
Current property taxes		\$ 32,688.69		
Property tax administration fees		8,341.43		
Total Taxes	\$ 42,100.00	41,030.12	\$ (1,069.88)	
State grants:				
State revenue sharing		79,052.00		
Metro authority		4,198.15		
Total State Grants	80,000.00	83,250.15	3,250.15	
Charges for services:				
Summer tax collection fees		1,745.00		
Land division fees		300.00		
Fire runs		1,500.00		
Sales of cemetery lots		137.50		
Total Charges for Services	1,300.00	3,682.50	2,382.50	
Miscellaneous:				
Interest earned		940.73		
Rents and royalties		363.00		
Refunds		66.95		
Total Miscellaneous	1,200.00	1,370.68	170.68	
Total Revenues	\$ 124,600.00	\$ 129,333.45	\$ 4,733.45	

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

			Variance - Favorable	
	Budget	Actual	(Unfavorable)	
Expenditures				
Township board:		4 2.075.00		
Salaries - board		\$ 2,875.00		
Land division expense		250.00		
Total Township Board	\$ 3,300.00	3,125.00	\$ 175.00	
Supervisor:				
Salaries		12,210.00		
Dues and memberships		615.10		
Tax and assessment rolls		5,166.63		
Miscellaneous		1,357.47		
Total Supervisor	23,572.00	19,349.20	4,222.80	
Elections:				
Salaries	800.00	470.00	330.00	
Assessor:				
Contracted services	5,000.00	5,000.00	-	
Clerk:				
Salaries		8,124.00		
Office expenses		429.50		
Total Clerk	8,724.00	8,553.50	170.50	
Board of review:				
Salaries		724.77		
Miscellaneous		17.00		
Total Board of Review	850.00	741.77	108.23	
Forward	\$ 42,246.00	\$ 37,239.47	\$ 5,006.53	

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

	Budget	Actual	Variance - Favorable (Unfavorable)	
Forwarded	\$ 42,246.00	\$ 37,239.47	\$ 5,006.53	
Treasurer: Salaries Office expenses		8,249.00 767.22		
Total Treasurer	8,924.00	9,016.22	(92.22)	
Hall and grounds: Salaries Supplies Utilities Repairs and maintenance		2,434.50 540.25 1,822.76 1,374.64		
Total Hall and Grounds	9,950.00	6,172.15	3,777.85	
Cemetery: Repairs and maintenance	6,000.00	4,332.93	1,667.07	
Fire: Contracted services	34,700.00	32,682.50	2,017.50	
Drain: County drain tax at large	8,500.00	8,441.68	58.32	
Highways and streets: Contracted services	27,617.16	25,417.16	2,200.00	
Other functions: Pension plan Insurance and bonds		5,368.38 2,972.00		
Total Other Functions	9,500.00	8,340.38	1,159.62	
Total Expenditures - Forward	\$ 147,437.16	\$ 131,642.49	\$ 15,794.67	

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

Year Ended March 31, 2008

	Variance - Favorable Budget Actual (Unfavorable)		Favorable
Total Expenditures - Forwarded	\$ 147,437.16	\$ 131,642.49	\$ 15,794.67
Excess (Deficiency) of Revenues over Expenditures	(22,837.16)	(2,309.04)	20,528.12
Fund Balance, April 1	70,503.73	70,503.73	-
Adjustments to Beginning Balance	<u> </u>	15,360.09	15,360.09
Fund Balance, March 31	\$ 47,666.57	\$ 83,554.78	\$ 35,888.21

STATEMENT OF CHANGES IN ASSETS AND LIABILITIES - AGENCY FUNDS

Year Ended March 31, 2008

	Balance 4/1/07				Balance 3/31/08	
Current Tax Fund						
Assets: Cash	\$	-	\$ 795,391.99	\$ 795,027.32	\$	364.67
Liabilities:						
Due to State	\$	-	\$ 197,305.98	\$ 197,305.98	\$	-
Due to county		-	268,005.99	268,005.99		-
Due to schools		-	289,521.79	289,521.79		-
Due to general fund		-	40,558.23	40,193.56		364.67
Total Liabilities	\$		\$ 795,391.99	\$ 795,027.32	\$	364.67

TOWNSHIP OF NEWARK CURRENT TAX FUND

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

	\$	-
\$ 787,148.84		
7,878.48		
364.67		
	795,39	91.9
	795,39	91.9
197,305.98		
268,005.99		
· 138,873.45		
43,532.50		
107,115.84		
40,193.56		
	795,02	27.3
	\$ 36	64.6
	7,878.48 364.67 197,305.98 268,005.99 138,873.45 43,532.50 107,115.84	\$ 787,148.84 7,878.48 364.67 795,39 197,305.98 268,005.99 138,873.45 43,532.50 107,115.84 40,193.56